

John Doe, CVT

Street
City, State, Zip Code
Phone
E-mail

OBJECTIVE To obtain an entry level position as a Veterinary Technician in a small animal practice.

EDUCATION

A.A.S. Veterinary Technology
Argosy University, Eagan, MN
Expected Graduation Date - December 2005

EXPERIENCE

We Love Pets Animal Hospital, Egan MN **August 2004 - Present**
Veterinary Technology Internship

- Educated clients about animal treatments, vaccination schedules, surgical aftercare, nutrition, exercise and new pet education.
- Performed numerous laboratory tests including: urinalysis, CBCs, sensitivity testing and fecal analysis.
- Prepped animals for surgery and assisted with surgical procedures and anesthesia.
- Operated radiography equipment and developed x-rays for animals.
- Restrained pets during veterinary examinations and procedures.
- Obtained and accurately recorded patient case histories.
- Simultaneously greeted clients, answered phones, pulled records and made appointments.
- Prepared medications as prescribed by the DVM and instructed clients on application and potential side effects.
- Assisted with clerical projects including vaccination notifications and inventory reviews.
- Reduced the number of post surgical infections by creating a brochure on post surgical care for clients.

Tim Buck Two Pet Clinic, Eagan MN **September 2003 - July 2004**
Kennel Cleaner

- Managed cleaning and animal care for a kennel housing 10 to 15 dogs and cats.
- Medicated animals in accordance with veterinarian's instructions.
- Restrained cats and dogs for veterinary procedures.
- Inventoried, ordered and accounted for annual food and supplies worth \$100,000.

Buy It Here, Bloomington, MN **May 2001 – September 2003**
Sales Associate

- Assisted customers with selection and purchase of merchandise.
- Operated cashier's station with daily transactions ranging from \$3,000 to \$5,000.